

## **Purpose**

The purpose of this Directive is to clarify the relationship between the Minister of Health and Social Services and all Health and Social Services Boards except for the Stanton Regional Health Board. Specifically, this directive:

- 1) defines the Boards' service areas;
- 2) defines the roles of the Minister and the Boards;
- 3) defines the responsibilities of the Minister and the Boards;
- 4) specifies the health and social services facilities each Board is responsible for managing, controlling and operating and lists any exceptions or restrictions to Boards' authority to manage, control and operate health and social services facilities.

## **Definitions**

- a) **Board** means a Board of Management established pursuant to section 10 of the *Hospital Insurance and Health and Social Services Administration Act*;
- b) **Contribution Agreement** is an agreement that states the Board of Management's financial and administrative responsibilities;
- c) **Core Services** means health and social services as outlined in Core Services of the Department of Health and Social Services attached hereto as Schedule "A1";
- d) **Department** means the Department of Health and Social Services;
- e) **GNWT** means the Government of the Northwest Territories;
- f) **Minister** means the Minister of Health and Social Services, Government of the Northwest Territories;
- g) **NWT** means the Northwest Territories.

## **1. Service Areas**

### **Deh Cho Health and Social Services Board**

The Board's service area is that portion of the NWT that, for the administrative purposes of the Department of Health and Social Services, is known as the Deh Cho region excluding the Town of Hay River and environs and the community of Enterprise and environs. The following communities are included in the Board's service area:

Fort Liard  
Fort Providence  
Fort Simpson  
Hay River Reserve  
Jean Marie River  
Kakisa  
Nahanni Butte  
Trout Lake  
Wrigley

### **Dogrib Community Services Board**

The Board's service area is that portion of the NWT that, for the administrative purposes of the Department of Health and Social Services, is known as the Dogrib region excluding the City of Yellowknife and environs and the community of Dettah and environs. The following communities are included in the Board's service area:

Rae Edzo  
Rae Lakes  
Wekweti (Snare Lake)  
Wha Ti

### **Fort Smith Health and Social Services Board**

The Board's service area is the Town of Fort Smith and environs and the communities of Bell Rock and Salt River.

### **Inuvik Regional Health and Social Services Board**

The Board's service area is that portion of the NWT that, for the administrative purposes of the Department of Health and Social Services, is known as the Inuvik region. The following communities are included in the Board's service area:

Aklavik  
Colville Lake  
Deline  
Fort Good Hope  
Fort McPherson  
Holman  
Inuvik  
Norman Wells  
Paulatuk  
Sachs Harbour  
Tsiigehtchic  
Tuktoyuktuk  
Tulita

### **Yellowknife Health and Social Services Board**

The Board's service area is the City of Yellowknife (including N'dilo) and environs and the community of Dettah and environs.

## **2. Roles of the Minister and the Boards**

I) The Minister:

- a) is the devolved authority for health service provision in the *Northwest Territories Act* and Transfer Agreements (1982,1986,1988) with the federal government.
- b) is responsible for maintaining a relationship with the federal government and ensuring health and social services in the NWT continue to meet national principles and requirements.
- c) must ensure that the NWT adheres to the five principles of accessibility, universality, portability, comprehensiveness, and public administration as they are set out in the *Canada Health Act*.
- d) is accountable to the GNWT and the public for the provision of health and social services.
- e) develops and implements policy and legislation, and co-ordinates the planning, management and delivery of health and social services through the Boards.
- f) allocates health and social service resources to the Boards; the Boards shall retain any surplus or deficit incurred by their resource allocation.
- g) develops, approves and issues standards and guidelines for the provision of services as per schedule "A2" attached hereto; in the absence of NWT standards, recognized Canadian standards are to be used.
- h) renegotiates the Memorandum Of Understanding for community corrections between the Department and the Department of Justice.
- i) shall negotiate and consult with the Boards on any agreements with other GNWT departments for services not covered by the Contribution Agreement.

II) Each Board:

- a) is delegated its authority under Section 13 of the *Hospital Insurance and Health and Social Services Administration Act*.

- b) is accountable to the Minister and to the residents of its service area.
  - c) has the authority and responsibility to provide health and social services in its service area.
  - d) shall ensure Core Services are available to residents in its service area; if services are not available in the service area, the Board must ensure that residents have access to services either within or outside the Northwest Territories.
  - e) shall plan, manage, deliver and integrate health and social services.
  - f) shall assess the health and social service needs of the residents it serves.
  - g) shall ensure that programs and services are delivered in a manner consistent with all other relevant federal and territorial legislation and regulations, GNWT policies, directives and agreements, and Departmental policies, directives, standards, guidelines and procedures.
  - h) shall submit a business plan to the Minister on an annual basis.
  - i) shall submit a budget to the Minister on an annual basis.
  - j) shall submit a report on operations to the Minister on an annual basis.
  - k) shall account to the Department for the funds expended in the Contribution Agreement.
  - l) shall deliver community corrections services as laid out in the Memorandum of Understanding between the Department and the Department of Justice.
  - m) shall manage, operate and control health and social services facilities in its service area.
- III) The Minister and the Boards share the following vision for the NWT health and social services system:
- Our children will be born healthy and raised in a safe family and community environment which supports them in leading long, productive and happy lives.
- IV) The Minister and the Boards share the following goals for the NWT health and

social services system:

- a) to improve the health status of NWT people.
  - b) to improve social and environmental conditions for NWT people.
  - c) to improve integration and coordination of health and social services, including services by government, non-government agencies, and private and volunteer sectors.
  - d) to develop more responsive, responsible and effective methods of delivering and managing services.
- V) The Minister and the Boards share the following principles for the NWT health and social services system:
- a) **Universality:** All residents of the NWT have access to the services they need, and are treated fairly and with respect in the health and social services system.
  - b) **Personal Responsibility:** Individuals and families have personal responsibilities to address their health and social needs.
  - c) **Basic Needs:** Publicly funded programs and services will address basic health and social needs when these needs cannot be met by an individual or family.
  - d) **Sustainability:** The health and social services system will operate in a way that does not threaten its ability to meet basic health and social needs over the long term.
  - e) **Continuum of Care:** Programs and services will fit together as seamlessly as possible and will be integrated with other GNWT services wherever possible.
  - f) **Prevention-oriented System:** All activities of the health and social services system will support the maintenance of physical, social and mental health, in addition to the treatment of illness and injury.
  - g) **People-oriented System:** All activities of the health and social services system will support an approach which places the needs of people first.

### **3. Responsibilities of the Minister and the Boards**

I) The Minister will:

- a) implement and administer legislation and regulations, GNWT policies, directives and agreements, and Departmental policies, directives, standards, guidelines and procedures for health and social services provision.
- b) describe Core Services to be provided.
- c) set strategic direction and priorities for the NWT health and social services system.
- d) develop a human resource plan consistent with the Department's and Boards' strategic goals.
- e) set and evaluate compliance with territorial requirements for service delivery in order to achieve improved health and well being.
- f) carry out site visits, reviews, inspections, evaluations and audits to assess and evaluate Board operations as deemed necessary by the Minister.
- g) gather data related to health and social service delivery in a timely and effective way.
- h) consult with the Boards regarding legislation, policy and directives pertaining to Boards' authority, responsibility and accountability prior to making changes which impact on the Boards and the terms and conditions of the Contribution Agreement.
- i) monitor population health and service delivery outcomes.

II) Each Board will:

- a) provide services that are consistent with the strategic direction of the Department, Core Services, the appropriate standards and the needs of its residents as reflected in the Board's Business Plan.
- b) develop, set and evaluate compliance with standards for service delivery in order to achieve improved health and well being.
- c) ensure that money is spent in the pursuit of improved health and well being, administering the health and social services system in a manner that does not threaten its ability to meet basic human needs over the long

term.

- d) establish and maintain a proper system of records and accounts of assets and liabilities in accordance with the *Financial Administration Act*.
- e) consult with the Department regarding any changes made to Board policies which would impact on the Department and the terms and conditions of the Contribution Agreement.
- f) provide information requested by the Department related to the delivery of programs and services under the Contribution Agreement.
- g) monitor regional and community health and service delivery outcomes.

III) The Minister and the Boards will:

- a) develop a health and social service information system which can be directed toward the improvement of health and well being for residents.
- b) respect the privacy of individuals when using health and social services data.
- c) ensure that the provision of programs and services is coordinated at the Board and territorial level.
- d) co-operate to develop methods that will measure the effectiveness of health and social service delivery in order to improve the health and well being of Northwest Territories residents.

## 4. Facilities

### Deh Cho Health and Social Services Board

The Board is responsible for, including but not limited to, the following health and social services facilities:

Community	Facility Name	Description
Fort Liard	<ul style="list-style-type: none"><li>Fort Liard Health and Social Services Centre</li></ul>	Health Centre/ Social Services Office
Fort Providence	<ul style="list-style-type: none"><li>Fort Providence Health and Social Services Centre</li></ul>	Health Centre/ Social Services Office
Fort Simpson	<ul style="list-style-type: none"><li>Fort Simpson Health and Social Services Centre</li><li>Stanley Isaiah Centre</li></ul>	Health Centre/ Social Services Office Personal Care Residence
Hay River Reserve	<ul style="list-style-type: none"><li>Nats'ejee' K'eh Treatment Centre</li><li>Judith Fabian Elders Centre</li></ul>	Alcohol & Drug Treatment Centre Supported Independent Living
Jean Marie River	<ul style="list-style-type: none"><li>Jean Marie River Health Station</li><li>Jean Marie River Social Services</li></ul>	Health Station Served by Fort Simpson
Kakisa	<ul style="list-style-type: none"><li>n/a</li></ul>	Served by Fort Providence
Nahanni Butte	<ul style="list-style-type: none"><li>Nahanni Butte Health Station</li><li>Nahanni Butte Social Services</li></ul>	Health Station Served by Fort Simpson
Trout Lake	<ul style="list-style-type: none"><li>Trout Lake Health Station</li><li>Trout Lake Social Services</li></ul>	Health Station Served by Fort Simpson
Wrigley	<ul style="list-style-type: none"><li>Wrigley Health Centre/Residence</li><li>Wrigley Social Services</li></ul>	Health Centre Served by Fort Simpson

### Exceptions and Restrictions

On the Hay River Reserve, the Board is not responsible for managing, operating, and controlling the health and social services facilities as outlined in the Agreement between the Government of the Northwest Territories and the Municipal Corporation of the Town of Hay River.

## Dogrib Community Services Board

The Board is responsible for, including but not limited to, the following health and social services facilities:

Community	Facility Name	Description
Rae Edzo	<ul style="list-style-type: none"> <li>• Rae Edzo Health Centre/Residence</li> <li>• Jimmy Erasmus Centre</li> <li>• Rae Edzo Social Services</li> </ul>	Health Centre Personal Care Residence Social Services Office
Rae Lakes	<ul style="list-style-type: none"> <li>• Rae Lakes Health Centre/Residence</li> <li>• Rae Lakes Social Services</li> </ul>	Health Centre Serviced by Wha Ti and Rae/Edzo
Wekweti (Snare Lake )	<ul style="list-style-type: none"> <li>• Community Wellness Centre</li> <li>• Snare Lake Social Services</li> </ul>	Health Station Serviced by Wha Ti and Rae/Edzo
Wha Ti	<ul style="list-style-type: none"> <li>• Wha Ti Health Centre/Residence</li> <li>• Wha Ti Social Services</li> </ul>	Health Centre Social Services Office

## Fort Smith Health and Social Services Board

The Board is responsible for, including but not limited to, the following health and social services facilities:

Community	Facility Name	Description
Fort Smith	<ul style="list-style-type: none"> <li>• Fort Smith Health and Social Services Centre</li> <li>• Northern Lights</li> <li>• Polar Crescent Group Home</li> <li>• Sutherland House</li> <li>• Tapwe House</li> <li>• Trailcross Treatment Centre</li> <li>• Uncle Gabe's Friendship Centre</li> </ul>	Health Centre/ Social Services Office Multilevel Care Residence Child Welfare Facility Family Violence Shelter Multi-purpose Facility Child Welfare Facility Alcohol & Drug Counselling

## Inuvik Regional Health and Social Services Board

The Board is responsible for, including but not limited to, the following health and social services facilities:

Community	Facility Name	Description
Aklavik	<ul style="list-style-type: none"> <li>• Aklavik Health Centre/Residence</li> <li>• Joe Greenland Centre</li> <li>• Aklavik Social Services</li> </ul>	Health Centre Personal Care Residence Social Services Office
Colville Lake	<ul style="list-style-type: none"> <li>• Colville Lake Health Station</li> <li>• Colville Lake Social Services</li> </ul>	Health Station Served by Norman Wells
Deline	<ul style="list-style-type: none"> <li>• Deline Health Centre/Res/Garage</li> <li>• Deline Social Services</li> </ul>	Health Centre Social Services Office
Fort Good Hope	<ul style="list-style-type: none"> <li>• Fort Good Hope Health Centre</li> <li>• Fort Good Hope Social Services</li> </ul>	Health Centre Social Services Office
Fort McPherson	<ul style="list-style-type: none"> <li>• Fort McPherson Health Centre</li> <li>• Fort McPherson Social Services</li> </ul>	Health Centre Social Services Office
Inuvik	<ul style="list-style-type: none"> <li>• Charlotte Vehus Group Home</li> <li>• Inuvik Hospital</li> <li>• Inuvik Public Health</li> <li>• Inuvik Social Services</li> <li>• Inuvik Senior Citizens Centre</li>   <li>• Inuvik Transition House</li>   <li>• Reliance Group Home</li> </ul>	Adult Handicapped Group Regional Hospital Public Health Unit Social Services Office Personal Care Residence Home Child Welfare Facility/Family Violence Shelter Child Welfare Facility
Holman	<ul style="list-style-type: none"> <li>• Holman Health and Social Services Centre</li> </ul>	Health Centre Social Services Office
Norman Wells	<ul style="list-style-type: none"> <li>• Norman Wells Health Centre</li> <li>• Norman Wells Social Services</li> </ul>	Health Centre Social Services Office
Paulatuk	<ul style="list-style-type: none"> <li>• Paulatuk Health Centre/Res/Garage</li> <li>• Paulatuk Social Services</li> </ul>	Health Centre Social Services Office
Sachs Harbour	<ul style="list-style-type: none"> <li>• Sachs Harbour Health Centre/Res/Garage</li> <li>• Sachs Harbour Social Services</li> </ul>	Health Centre Served by Tuktoyuktuk
Tsiigehtchic	<ul style="list-style-type: none"> <li>• Tsiigehtchic Health Station</li> <li>• Tsiigehtchic Social Services</li> </ul>	Health Station Served by Inuvik
Tuktoyuktuk	<ul style="list-style-type: none"> <li>• Crisis Centre</li> <li>• Tuktoyuktuk Health Centre/ Residence</li> <li>• Tuktoyuktuk Social Service</li> </ul>	Family Violence Shelter Health Centre Social Service Office
Tulita	<ul style="list-style-type: none"> <li>• Tulita Health Centre</li> </ul>	Health Centre

	• Tulita Social Services	Social Service Office
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### Yellowknife Health and Social Services Board

The Board is responsible for, including but not limited to, the following health and social services facilities:

Community	Facility Name	Description
Dettah	<ul style="list-style-type: none"> <li>• Dettah Health Station</li> <li>• Dettah Social Services</li> </ul>	Health Station Serviced by Yellowknife
Yellowknife	<ul style="list-style-type: none"> <li>• Abe Miller Centre</li> <li>• Alison McAteer House</li> <li>• Aven Manor</li> <li>• Down The Block</li> <li>• Jan Sterling Centre</li> <li>• Psychiatric Drop-in Centre</li> <li>• Rycon Adult Handicapped Group Home</li> <li>• Territorial Treatment Centre</li> <li>• Northern Addiction Services</li> <li>• Yellowknife Women's Centre</li> </ul>	Vocational Training Centre Family Violence Shelter Multi-level Care Residence Home for Trauma Victims Public Health Unit/Social Service Office Drop-In Centre Adult Handicapped Group Home Child Welfare Facility Alcohol & Drug Treatment Centres Counselling and Advocacy Service

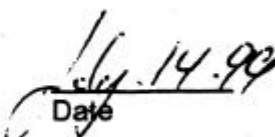
### Exceptions and Restrictions

In the City of Yellowknife, the Board is not responsible for managing, operating, and controlling the health facilities outlined in the Ministerial Directive for the Stanton Regional Health Board.

This Directive may be amended in writing by the Minister from time to time.

This Directive comes into effect April 1, 1999

  
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 Floyd K. Roland  
 Minister of Health and Social Services

  
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 Date