

## Who can apply to change their name?

Anyone 19 years of age or older, a Canadian citizen or someone legally entitled to stay in Canada and is ordinarily a resident of the NWT who has lived in the Territories for at least three consecutive months in the year before the application.

## What personal identification documents do I have to submit with my change of name application?

You must include your birth certificate with your application form.

## Can I change the name of my child under 19 years old?

Yes, if you have lawful custody of the child and written consent of the other parent who has lawful custody or access to the child. You must also have written consent of the child if he/she is 12 years of age or older.

For further information, go to the Department of Health and Social Services website at [www.hlthss.gov.nt.ca](http://www.hlthss.gov.nt.ca) and check the change of name section.

If you would like this information in another official language, contact us at (867) 920-3367.

Si vous voulez ces informations dans une autre langue officielle, contactez-nous à (867) 920-3367.

# CHANGE OF NAME

## What you need to know



## Do I always need an application to change my name?

No. You may change your name without an application if you want to use your spouse's name or a combination of names upon marriage. You do not need an application if you are reverting back to a name previously used before marriage.

### What if I want to use my common-law spouse's name?

You may use your common-law spouse's name by signing a statutory declaration saying you are living together and you want to use your spouse's name. The declaration can be found at [www.hlthss.gov.nt.ca](http://www.hlthss.gov.nt.ca).

### Where can I obtain an application form to change my name?

An application form is available either online at [www.hlthss.gov.nt.ca](http://www.hlthss.gov.nt.ca) or contact:

**Registrar General**, Vital Statistics  
Health Services Administration  
Department of Health and Social Services  
Bag #9, Inuvik, NT X0E 0T0  
Toll-free: 1-800-661-0830  
Phone: (867) 777-7400  
Fax: (867) 777-3197

## How can I prove that I changed my name?

Once an application has been approved, the applicant will be provided with a Change of Name Certificate. Any birth certificate issued after the change will be in the new name.

### How much will it cost to change my name?

It will cost \$125 plus \$10 for a new birth certificate if you were born in the NWT. A birth certificate can be obtained from the Health Services Administration office through the Department of Health and Social Services. The toll-free number is 1-800-661-0830.

### Are there restrictions to the name I can have?

A person's name cannot be written in syllabics and must be in the Roman alphabet. A person must have a last name and at least one given name. A last name cannot have more than two components, but those two components can be joined by a hyphen. Traditional Dene or Inuvialuit names can be registered if written in the Roman alphabet. Names with French accents can be registered.