



Registrar, Professional Licensing  
Health and Social Services  
8<sup>th</sup> Floor, Centre Square Tower  
BOX 1320, 5022 – 49 ST  
YELLOWKNIFE NT X1A 2L9  
Phone: (867) 920-8058 Fax: (867) 873-0484

## Requirements for Registering a Professional Corporation Northwest Territories

The following information is required when applying to register a Professional Corporation in the Corporate Register. The requirements are in accordance with the *Professional Corporations Act* and the *Governing Body Rules for Health Professions* designated under the *Act*.

1. A completed Registration and Permit Application for Health Professional Corporations
2. Copy of Certificate of Incorporation OR Certificate of Registration as an Extra-Territorial Corporation
3. Copy of Articles of Incorporation
4. Names and addresses of all Directors
5. Names and addresses of all voting shareholders
6. Names and addresses of all non-voting shareholders, including their relationship to the applicant
7. Confirmation of adequate liability insurance for the corporation and its employees
8. Permit Fee: \$200 – for registration and permit, payable by cash, cheque, money order, Visa or MasterCard

**NOTE:** A professional corporation permit expires on the same date as the member's annual license