



Office of the Registrar
Department of Health & Social Services
8th Floor Centre Square Tower
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Yellowknife NT X1A 2L9
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Requirements for Registration as a Registered Midwife Northwest Territories (NWT)

1. Completed original application form, with photograph attached.
2. Photocopy of degree, certificates and/or diplomas relating to your education as a midwife.
3. Up to date curriculum vitae/resume, that includes all employment history relevant to the practice of midwifery and any other health care or professional employment or practice.
4. Verification of Registration or Eligibility of Registration. Complete top portion of the attached Verification form and send it to licensing authorities in any jurisdiction, including out-of-country, where you are now or have been previously registered as a midwife. It is the responsibility of every NWT registered midwife to advise the Registrar's Office of any change in registration or license status in other provinces or territories.

Note: Applicants who do not hold unrestricted, active registration in a province are required to provide proof of **eligibility** to be registered in a province by submitting the Verification of Eligibility to be registered.

5. Three character references, at least one of which must be from someone who has known you in a professional capacity, on the form provided. To be sent to Registrar directly from the referee.
6. Photocopy of Birth Certificate or citizenship documentation (if Canadian citizen), or valid immigration or work permit (if not a Canadian Citizen).
7. Name of employer, location and place of practice and specification of whether or not self-employed. (NOTE: while this information is not required prior to registration, it must be provided within two weeks of obtaining employment or commencing practice.)
8. Proof of current professional liability insurance coverage or employer coverage to a minimum of \$10 Million Dollars. (Note: Must be provided prior to commencing employment or practice.)
9. Registration Fee of \$150. Cheque, money order, or Visa authorization payable to Government of the N.W.T. (Sorry, MasterCard unable to be accepted.)

Note: All licenses expire December 31st following date of issue. Renewal notices are mailed out in October each year. NWT Midwifery Act requires registered midwives to inform the Registrar of any change in business address or change to employment status within two weeks of any change.

Note: Registered Midwives must abide by the Midwifery Practice Framework and maintain the competencies as required in the Midwifery Profession Act Regulations. The Act and Regulations are accessible at <http://www.justice.gov.nt.ca/Legislation/SearchLeg&Reg.htm>

Note: No one can practice as, nor call him/herself a registered midwife in the NWT unless they hold a current NWT certificate of registration. No one can engage in practice as a registered midwife in the NWT unless they provide proof of professional liability coverage to a minimum of \$10 Million Dollars.