



Office of the Registrar
Department of Health & Social Services
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Requirements for Licensed Practical Nurse Registration Northwest Territories

1. **Application for LPN Registration** – complete and attach photograph.
2. **Verification of Registration** - complete top portion of Verification of Registration form and send to every licensing body where you have been licensed. Make additional copies if required.
3. **Verification of Experience and Reference Report.** - complete top portion and forward to each of your employers for the previous five years.
4. **Diploma** – attach photocopy.
5. **Birth Certificate or citizenship documentation** - if you are a Canadian citizen - provide a photocopy. If you are not a Canadian citizen and you hold a Valid Immigration or Work Permit – provide a photocopy.
6. **Canadian Practical Nurse Registration Exam (CPNRE)** – photocopy of proof of successful completion of the CPNRE.

Note: Applicants who do not have CPNRE are eligible for licensing in the NWT provided they hold a full, unrestricted license in a province or territory of Canada.

7. **License Fee of \$50** - cheque, money order or Visa authorization payable to the Government of the NWT.

Note: All licenses expire December 31st following date of issue. Renewal notices are mailed in October of each year. It is the applicant's responsibility to ensure that the Registrar is kept advised of any change of mailing address.

Note: Applicants are advised that no one can practice as or call her/himself a Licensed Practical Nurse in the NWT unless s/he holds a current license issued by the Registrar's Office.