



Registrar, Professional Licensing
Department of Health & Social Services
Government of the N.W.T.
8th Floor Centre Square Tower (5022-49 Street)
Box 1320
Yellowknife NT X1A 2L9
Telephone: (867) 920-8058

Requirements for application for Dental License in the Northwest Territories

1. Complete **application** form, photograph attached.
2. **Certified true copy** of dental degree (certified by Notary Public or Commissioner for Oaths); **OR** a transcript of records, mailed directly to the Registrar from the Dental School. Translated if not in English.
3. Photocopy of **National Dental Examining Board of Canada Certificate** (NDEB).

Note: Applicants who do not have NDEB are eligible for licensing in the NWT providing they hold full, unrestricted license in a province of Canada.

4. If applying as a specialist, provide evidence of having successfully completed a specialty training program accredited by the Commission on Dental Accreditation of Canada in that specialty. If applicable, enclose copy of certification by Royal College of Dentists of Canada.
5. **Certificate of standing** from any jurisdiction applicant is/was licensed. Must be sent directly to the Registrar in the NWT from the licensing authority.
6. Current and detailed **curriculum vitae/resume**.
7. **Three current letters of professional reference** from individuals who have knowledge of applicant's work. At least two must be dentists. These references must be sent directly to the Registrar from the referee.
8. Photocopy of birth certificate or citizenship documentation (if Canadian citizen), or valid immigration or work permit (if not a Canadian citizen).
9. Cheque, Money-Order or Visa Authorization payable to Government of the N.W.T., for:

- **registration & annual License** - \$300.00 (\$100 registration plus \$200 due annually) - license expires March 31st following date of issue, renewable upon payment of fee;

OR

- **temporary permit** - \$100.00, valid for 3 months from date of issue (may be extended for one further three-month period upon application and \$100)

**** Failure to ensure all documents are forwarded to the Registrar's Office as stipulated above will delay and possibly prevent licensing.**

****Allow two weeks from when Registrar receives required documentation to when licensing can be expected.**

****Applicants must be licensed BEFORE working in the N.W.T.**